

**BOARD OF ALDERMEN MINUTES
December 11, 2017**

The Board of Aldermen of the City of Weston, Missouri, met in regular session at the Weston City Hall, 300 Main Street on Monday, December 11, 2017 at 6:00 p.m. Board members Rebecca Rooney, Mark Seymour, Joyce Priddy and Joyce Burch were present with Mayor Cliff Harvey presiding. Also present were Chief Terry Blanton, Weston Police Department; Mike Large, Superintendent of Public Works; Stephen Cornelius, Water Plant Superintendent; Ed Farrand, City Treasurer; and Jeremy Webb, City Attorney. Also, present for some or the entire meeting was Beth McPherson, Jeanette Browning-Faubion, and Pat Egan.

Mayor Harvey led the gathering in the Pledge of Allegiance.

Consent Agenda

Minute Approval.

Approval of November Collector's Report.

Approval to pay November Accounts Payables.

Business License Approvals - Hull Lumber (New Owner)

Liquor License Renewal – McCormick Country Store - Dollar General

Alderman Mark Seymour moved to accept and pass the consent agenda. Alderman Joyce Priddy seconded the motion and all were in favor.

Concerns, Questions or Requests

Chamber Report Pat Egan reported on the happenings at the Chamber over the last month. The Christmas Homes Tour sold 1,200 tickets, but only 133 for Friday night. They are considering scaling back on the Friday night portion of the tour. The Masonic Lodge is wanting to partner with the Chamber to bring back the 4th of July fireworks. They are working on details. The marketing committee is moving to a "digital mix marketing" format. This means less marketing on paper and more digital.

Mayor's Announcements and Ideas

Mayor Harvey announced he is having Chief Blanton dust off the emergency action plan and work with Platte County for active shooters in schools and churches.

Economic Development Issues

Make It Happen Committee Report Mr. Elsea was not present for the meeting, but Mayor Harvey and Alderman Joyce Priddy met with him to discuss direction. Alderman Priddy stated because tourism is so strong that is where the marketing should be. We need to promote Weston to bring in visitors that could turn in to new residents.

Capital Improvement Project

Washington-Spring Street Project Progress Report- The punch list letter was in the packets for review. Mayor Harvey pointed out the final punch list items were supposed to be completed by November 10. Mike Large confirmed that the contractor was in town that day, but he did not know if all items were completed. He will check the next day.

Old Business

Sewer Lagoon- EPA Compliance Latest report was completed and sent to the EPA on October 28.

Update on Land Application Project No report.

Thomas Street Restroom Project Update Alderman Seymour reported the walls were up and plumbing started. They have received all the fixtures. Mike Large stated he thought it would take an additional 60 days to complete.

Informational Item- Lyle Buckler Special Use Exception Request Mayor Harvey pointed out that the letter to Mr. Buckler gave him 30 days to give the city a building permit application that included the breezeway he has indicated he would build. We haven't heard from Mr. Buckler, but he does have 10 days left to submit the application.

Report on Dangerous Building @ 18330 Pleasant View Dr. Mike Large said there has been no activity at the property. The windows are boarded up, but no letter received from the property owner. He has been asked to give his intentions in writing. Kim Kirby suggested having the City Attorney review the ordinance to see what action could be taken as we do not have the insurance information that is required. Mike Large stated he would also give him a call to get an update.

Building Permit Applications – Changes to Permit Costs Mayor Harvey pointed out the increases suggested were substantial. Mike Large said he put the number's together as a guide for the Board. Alderman Burch asked why the large increase was needed. Mr. Large explained that in some cases multiple inspections must be done on one property, he is just trying to cover the costs. Alderman Priddy asked if these large increases would discourage a builder. Mayor Harvey agreed that it could discourage some. Jeremy Webb suggested basing the costs on what is being put in; for example, man hours times hourly wage, plus inspector costs and add 15% or some percentage the Board would determine. Kim Kirby told the Board there was a definite increase in new home building permits issued in 2017. There were approximately eight new homes constructed. Just a few short years ago the city was waiving building permit fees to get people to build. Alderman Seymour pointed out that these prices were cheap compared to Kansas City.

New Business

Police Training Request – Officer Shawn Goodsmith Chief Blanton informed the Board the FBI training was for conducting field sobriety tests and would be a week-long class. Jeremy Webb pointed out that the officer could not conduct a DWI test unless they have this training. Approximate costs to attend the training is \$853.69 and includes meals and hotel; the training is no cost. Alderman Rooney moved to approve Officer Goodsmiths training expense at the approximate costs of \$853.69. Alderman Burch seconded, and the motion carried.

Historic Preservation Commission – Request for Brick & Mortar Grant Program Jeremy Webb told the Board that the city of Platte City has done this type of program for two years. The residential owner or commercial building owner applies with the city and receives up to 50% in matching grant money. They must have two detailed, line-item estimates from a contractor and there is a strict timeline for the work. It would be interesting to see how they receive their funds for the program. Kim Kirby pointed out

the WHPC is asking for \$5,000 from the tourism budget for this program. If the Board approves, details of the program can be worked out by the WHPC. Beth McPherson stated the grant would also be contingent upon doing the work according to the rehabilitation standards for historic buildings. Alderman Rooney moved to authorize the Weston Historic Preservation Commission to develop a Brick and Mortar Grant Program for the downtown historic district. Alderman Seymour seconded the motion, and all were in favor.

2017 Audit Engagement Letter with Karlin & Co. Alderman Burch moved to approve the 2017 audit with Karlin & Co. and authorize Mayor Harvey to sign the engagement letter. Alderman Priddy seconded and the motion passed.

Resolutions

Amendments to Personnel Policy Alderman Burch moved to approve Resolution 2017-008 accepting the Personnel Policy Amendments. Alderman Priddy seconded and all voted in favor.

Treasurer's Report

Ed Farrand, City Treasurer, gave highlights of the income and expenses for the month of November. Alderman Burch moved to accept the Treasurer's Report. Alderman Priddy seconded, and the motion carried.

The Board chose December 18, 2017 at 6:00 p.m. for the second budget meeting. Several items would be on the agenda for discussion as well.

Significant Activities Report

Alderman Seymour explained that Mike Large needed training hours to renew his certifications. There is a training on January 23 in Cameron and on January 30 that is free. Alderman Rooney moved to approve the certification classes. Alderman Seymour seconded the motion and the motion carried.

2018 Truck Purchase Alderman Seymour pointed out the two quotations for trucks. There is a State Contract with Joe Machens Ford in Columbia that has the lowest price. The Thoroughbred Ford price was for a totally different truck, so the bids were not exactly apples to apples. Ed Farrand pointed out that if there was a state contract then the bidding had already been done, and that would be the lowest costs. Mayor Harvey asked Mike Large to get a cost from each on the same truck and submit that at the budget meeting on December 18.

Water Supply Materials (stock) Mike Large said he needed to restock for emergency breaks and new meters. Alderman Rooney moved to approve the purchase of water supply materials in the amount of \$1,749.20. Alderman Seymour seconded, and the motion carried.

Alderman Burch pointed out the contracts with the Water Districts were getting ready to expire. She would like the city to hire Liz Grove to do a cost analysis, independent from what the city would do, to see what she comes up with for a water rate. This would be fair to the city and the districts. These contracts are from 1968 and need to be re-evaluated. Mayor Harvey asked for the discussion to be put on the agenda for the 18th.

Closed Session

Alderman Burch moved to go to Closed Session pursuant to RSMo Section 610.021(2) to discuss leasing, purchasing or selling of real estate. Alderman Seymour seconded the motion. The vote on the motion was Rooney, Aye; Seymour, Aye; Priddy, Aye; and Burch, Aye. Nays: none. The motion carried.

Open Session

Alderman Rooney moved to resume open session. Alderman Burch seconded the motion. The vote on the motion was Rooney, Aye; Seymour, Aye; Priddy, Aye; and Burch, Aye. Nays: none. The motion carried.

With no further business to discuss, Alderman Rooney made a motion to adjourn. Alderman Priddy seconded, and all were in favor. The meeting adjourned at 7:53 p.m.

Minutes prepared by Kim Kirby, City Clerk

Minutes approved January 8, 2018

Attest:

Cliff Harvey, Mayor

Kim Kirby, City Clerk