

PUBLIC SERVICE REQUEST(S) OR COMPLAINT(S)

WESTON POLICE DEPARTMENT
725 MARKET STREET
WESTON, MISSOURI 64098
(816) 640-2455

TYPE OF REQUEST OR COMPLAINT:

- ROUTINE MAINTENANCE HAZARDOUS, ROUTINE REPAIR HAZARDOUS, SAFETY-RELATED
 STREET LIGHT OUT POT HOLE WEEDS / TALL GRASS BARKING DOG(S) LITTER
 ABANDONED VEHICLE(S) TRAFFIC ROAD SIGN MISSING PLAYGROUND / PARKS ISSUE
 WATER LEAK OVERHANGING TREES - SHRUBS SLICK ICY STREETS SPEEDING
 OTHER PLEASE DESCRIBE: _____

REPORTED BY: _____ PHONE NO. _____

HOW REPORTED: _____

LOCATION OF PROBLEM: _____

DESCRIPTION OF THE PROBLEM: _____



DATE: _____ TIME RECEIVED: _____ RECEIVED BY: _____

ASSIGNED TO: _____ DATE ASSIGNED: _____

TIME : _____ TIME COMPLETED: _____ DATE COMPLETED: _____

ACTION TAKEN: _____

STATUS WHEN CLOSED OUT: _____ COMPLETED _____ ROUTINE MAINTENANCE

_____ NO ACTION REQUIRED _____ FURTHER STUDY REQUIRED

FORWARD TO: _____