

**WESTON MISSOURI POLICE DEPARTMENT
CUSTODIAN OF RECORDS
PUBLIC RECORDS REQUEST**

REQUESTOR'S INFORMATION (All fields in this section that have an asterisk (*) must have a value.)			
NAME (Last, First, Middle)*		COMPANY NAME (If applicable)	
ADDRESS*			
CITY*		STATE*	ZIP CODE*
TELEPHONE NUMBER*		E-MAIL ADDRESS	
By law, certain records may be open upon request to certain individuals but closed to the general public. Please state your interest in the records requested (such as general public, party, or representative of a party to an accident, victim, etc.) so that we may determine whether those records, if closed to the public, may be available to you.			Court <input type="checkbox"/> Traffic Case <input type="checkbox"/> Criminal
REASON FOR REQUEST*			Type of <input type="checkbox"/> Accident Report <input type="checkbox"/> Incident
IF YOU ARE AN ATTORNEY, WHOM DO YOU REPRESENT?		Court Case Number	
RECORDS INFORMATION (Please fill in as much information as possible.)			
REPORT NUMBER		DATE OF EVENT	TIME OF EVENT <input type="checkbox"/> am <input type="checkbox"/> pm
NAME(S) OF PERSON(S) INVOLVED		DATE OF BIRTH	SOCIAL SECURITY NUMBER (last four digits)
EVENT LOCATION		VIN NUMBER	LICENSE PLATE NUMBER
INVESTIGATING OFFICER NAME			BADGE NUMBER
INVESTIGATING OFFICER NAME			BADGE NUMBER
DESCRIBE THE TYPE OF REPORT OR INFORMATION YOU ARE REQUESTING (Be as specific as possible)			
<p>The Custodian of Records Section accepts electronic requests for records but does not respond to requests by e-mail. Requests for records may take 15–20 business days to process. Please do not call to check the status of your request until 20 business days after your request was submitted.</p> <p style="text-align: center;">Weston Missouri Police Department Custodian of Records Section 300 Main Street Weston, MO 64098 Phone: 816-640-2752 (City Hall) or 816-640-2455 (Station) Fax: 816-386-2336</p>			